

# Assistance to Individual Application 2023/24

## Form Preview

### Before Completing an Application

**IMPORTANT: Please read information below to assist you in completing your application online.**

#### BEFORE YOU BEGIN

Welcome to the George Town Council's online grant application service, powered by [SmartyGrants](#).

You may begin anywhere in this application form. Please ensure you save as you go.

Incomplete applications and/or applications received after the closing date will not be considered.

Before completing this application form, check that both your organisation and your project is eligible under the [George Town Council Community Assistance Program Guidelines](#). The Guidelines provide essential information that will assist you in preparing an application.

### Information for Applicants

**Financial assistance of up to \$1000 may be provided to individuals selected to represent Tasmania or Australia in national or international events.**

#### WHO CAN APPLY

- Individuals aged under 25 years
- Applicants must be residents of the George Town municipality

#### WHO CANNOT APPLY

- Individuals who have received financial support through the Community Assistance Grants in the same financial year.
- Activities in the same financial year Individuals who have already participated in the event for which they are requesting support (grants will not be made retrospectively)

If you have any questions in regards to these eligibility criteria, please contact Council on 63828800 or email - [council@georgetown.tas.gov.au](mailto:council@georgetown.tas.gov.au)

**Applications are available all year and are assessed on a case by case basis.  
Please ensure you apply at least 8 weeks prior to your planned event.**

Please call (03) 6382 8800 if you have any questions or require any assistance with the application process.

### 1. Assessment Criteria

\* indicates a required field

#### Criteria Confirmation by Applicant

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### I confirm that the applicant ...

- Has read and understands the [Grant Guidelines](#).
- Is under 25 years of age
- Does not owe any reports or money to George Town Council as a result of previous funding or grants.
- Is located within and/or work within the George Town municipal area.

### Please select to confirm your grant meets the above conditions \*

☐ I confirm the above conditions

## 2. Privacy Notice

\* indicates a required field

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. Our Privacy Statement can be viewed on [Council's website](#)

### 2.1 Applicant Details

#### Applicant name \*

Organisation Name

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

#### Applicant Postal Address \*

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

#### Contact details \*

Title First Name Last Name

This is the person we will correspond with about this grant

#### Contact Phone Number \*

#### Contact Email \*

### 3. Event Details

\* indicates a required field

**Event Title \***

**Event Location \***

- ☐ Tasmania - up to \$250
- ☐ Australia other than Tasmania - up to \$500
- ☐ International - up to \$1000

**Event City/State/Town \***

**Event date \***

Must be a date.

**Event category \***

- ☐ Arts
- ☐ Academic
- ☐ Sport
- ☐ Other:

At least 1 choice must be selected.

**Please give a brief description of the event, and details of your involvement \***

### 4. Project Details

\* indicates a required field

#### Acknowledgement of Council's Assistance

**Describe how you will acknowledge the assistance of the George Town Council \***

- ☐ Letter of thanks to George Town Council
- ☐ Invitation to the Mayor to attend the launch of the project (if applicable)
- ☐ Invitation to Council to attend the launch of the project (if applicable).
- ☐ Provision of photos to Council post the project.
- ☐ Acknowledgement in any media
- ☐ Other:

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At least 1 choice must be selected.

### 5. Budget

\* indicates a required field

**Total Amount Requested**

\*

\$

Up to \$1000 - What is the total financial support you are requesting in this application? (Tasmania up to \$250, interstate up to \$500 and international up to \$1000)

**What are you planning to use this money towards? \***

### SUPPORT OF APPLICATION

All applications must attach a letter of support from the governing body supporting your grant.

**Contact Person \***

**Position Held \***

**Organisation \***

**Phone number \***

**Email**

**Please attach a letter of support from the Governing Body supporting your grant \***

Attach a file:

**Please attached quotes for those expenditure (cost) items over \$250 (eg. entry fees, flights, accommodation or associated costs)**

Attach a file:

### 6. Applicant Declaration

\* indicates a required field

#### Certification

**I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.**

**I agree \***

☐ Yes

☐ No

**Name of applicant (or person authorised to sign on behalf of applicant) \***

Title

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

**Contact phone number \***

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

**Contact Email \***

Must be an email address.

**Date \***

Must be a date

### 7. Applicant Feedback

\* indicates a required field

#### Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback. (If you would rather provide anonymous feedback, please email [abbeya@georgetown.tas.gov.au](mailto:abbeya@georgetown.tas.gov.au))

**Please indicate how you found the online application process:**

☐ Very easy

☐ Easy

☐ Neutral

☐ Difficult

☐ Very difficult

**How many minutes in total did it take you to complete this application? \***

Estimate in minutes i.e. 1 hour = 60

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**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

Office Use Only

**General Manager Signature**

**Approved / Not Approved** (please circle)

**Date**

**Comments**